COUNTY GOVERNMENT OF NANDI

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Nandi County Public Service Board
P.O Box 802 – 30300
Kapsabet

COUNTY PUBLIC SERVICE BOARD

OUR REF: NCPSB/LET/Vol. I/2026/020 **27th July, 2026**

TO: ALL SERVING EARLY CHILDHOOD DEVELOPMENT EDUCATION (ECDE) TEACHERS

RE: INVITATION TO THE COUNTY PUBLIC SERVICE BOARD FOR ASSESSMENT AND REVIEW OF EMPLOYMENT TERMS

The County Public Service Board wishes to notify all serving Early Childhood Development Education (ECDE) teachers and those whose contracts have expired or are yet to expire that, in the exercise of its constitutional and statutory mandate, it has scheduled an assessment and Review Exercise for all ECDE teachers within the County.

The exercise is intended to facilitate the Board in strengthening performance management, and informing the ongoing review of terms and conditions of service in accordance with the Constitution of Kenya, relevant laws, and applicable public service policies.

All serving ECDE teachers are required to appear before the County Public Service Board at the Nandi County Public Service Board's Offices according to the schedule below:

DATE	SUB-COUNTY	TIME
Wednesday 29th July, 2026	Chesumei and Emgwen	8.00 Am
Thursday 30th July, 2026	Mosop and Tinderet	8.00 Am
Friday 31 July, 2026	Aldai and Nandi Hills	8.00 Am

Each officer **MUST** bring the following **Original** documents together with one **photocopy** of each:

1. Appointment Letter
2. National Identity Card/ Passport
3. Introductory letter from the head of station
4. TSC certificate of Registration
5. Academic documents
6. Equation letter from the relevant bodies (for those who acquired academic credentials outside Kenya)
7. Latest payslip

Kindly note that attendance is **mandatory** and you are advised to report promptly at the scheduled time with all the required documents to facilitate a smooth and efficient exercise.

By a copy of this letter, the department of Education and Vocational Training is advised to bring the contents of this circular to the attention of all ECDE teachers under their jurisdiction and ensure full compliance.



CS Jeruto Nancy

Secretary/ Chief Executive Officer

Cc

1. County Secretary/ Head of County Public Service
2. Chief Officer, Education and Vocational Training